

# Memorials Policy

Balancing respect and public amenity



Be healthy and  
psychologically safe



Brighton & Hove  
City Council

# Memorials Policy

## Purpose:

Guidance for installing memorials and public art on council land

## What's Covered:

Plaques, public art, benches, trees, gardens, temporary and historic memorials (e.g. statues)

## Key Principles:

- Compassion, inclusivity, and diversity
- High quality, sustainable, and contemporary design



Be diverse  
and inclusive



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## Requirements:

- Landowner permission and byelaw compliance
- Planning permission for permanent/major works
- Funding for installation and ongoing maintenance

## Donation Schemes:

- New benches (no plaques on existing benches will be considered)
- Trees via Tree Trust Fund (no plaques/ashes)

## Application Process:

- Early council consultation
- Detailed proposal, funding, community support, maintenance plan
- 8-week review, written decision, appeals allowed



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## Other Points:

- 20-year wait after passing for commemorative memorials in place to ensure future historical relevance
- Temporary memorials: flowers allowed for 14 days, including roadside tributes
- Unsanctioned items removed immediately by City Parks/Highways. (Ie, any object placed without permission or blocking existing infrastructure)
- All installations must be accessible and safe

54

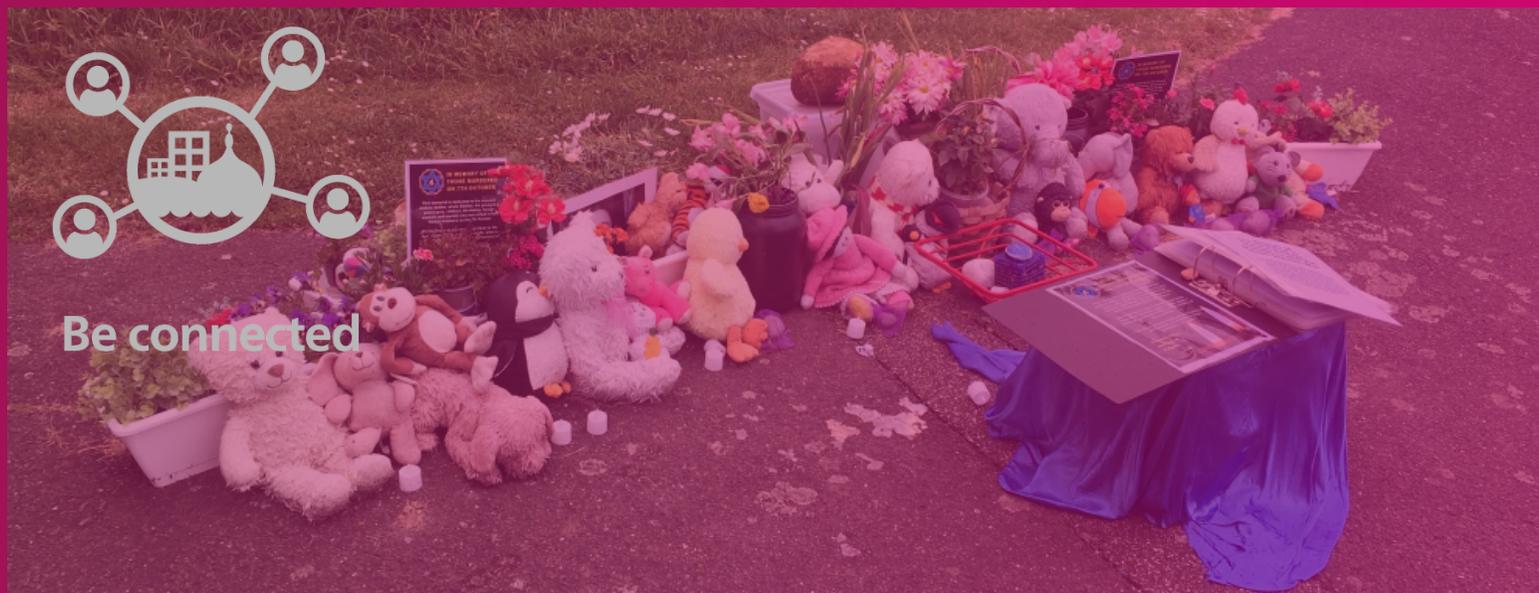


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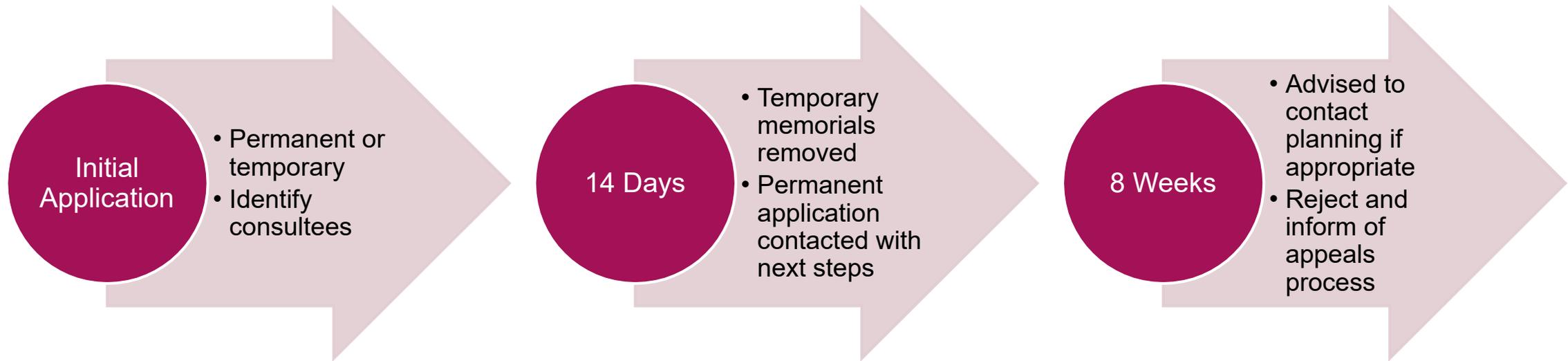
- Where a temporary memorial forms part of a public gathering or vigil, the SAG (Safety Advisory Group) should be consulted to ensure multi-agency awareness of the activity.
- Policy has been drafted with reference to a variety of city council teams including, Culture & Events, Communities, City Parks, Communications, Planning and Highways and ward councillors.

55



# Application Process

56



- Permanent or temporary
- Identify consultees

14 Days

- Temporary memorials removed
- Permanent application contacted with next steps

8 Weeks

- Advised to contact planning if appropriate
- Reject and inform of appeals process

For temporary flower displays the applicant will be made aware of the 14-day limit

For a more permanent memorial consultees will be agreed with community cohesion colleagues

Removals to be carried out by city parks, or if on the highway, environmental services.

Longer term applicants referred to policy and advised to contact planning. 20-year rule check carried out.

Initial agreement granted if suitable pending consultee opinions.

28-day appeal process to Flagged to applicant if not granted

**Thank you for listening**

**Any Questions?**



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